

# Apartment Rental Application

Application Date \_\_\_\_\_  
Unit preference Lower / Upper \_\_\_\_\_  
Complex location Swiss Chalet \_\_\_\_\_

## FOR OFFICE USE

Application Approved \_\_\_\_\_  
Security Deposit Pd \_\_\_\_\_  
Move In Meeting \_\_\_\_\_  
Move In Date \_\_\_\_\_

This is an application to lease, for a term of one year, apartment # \_\_\_\_\_, \_\_\_\_\_ bedroom(s), located at \_\_\_\_\_ at a monthly rental of \$ \_\_\_\_\_. For your information in considering this offer, we/I present the following information which we warrant to be true.

### PERSONAL INFORMATION:

1. Name \_\_\_\_\_ Date of birth \_\_\_\_\_ S. S. # \_\_\_\_\_  
Telephone: Home \_\_\_\_\_ Email: \_\_\_\_\_  
Work/Cell \_\_\_\_\_
2. Number of persons who will live in the apartment \_\_\_\_\_
- |            |           |           |                    |
|------------|-----------|-----------|--------------------|
| Name _____ | DOB _____ | SS# _____ | Relationship _____ |
| _____      | DOB _____ | SS# _____ | Relationship _____ |
| _____      | DOB _____ | SS# _____ | Relationship _____ |
| _____      | DOB _____ | SS# _____ | Relationship _____ |
3. Present Address \_\_\_\_\_ Town \_\_\_\_\_ State \_\_\_\_\_  
How long there \_\_\_\_\_ Own \_\_\_\_\_ Rent \_\_\_\_\_ Lease Expiration Date \_\_\_\_\_  
If renting name of Owner \_\_\_\_\_ Owners phone # \_\_\_\_\_  
Monthly payments \_\_\_\_\_
4. NOTIFY OF EMERGENCY PLEASE:  
Next of Kin \_\_\_\_\_ Address \_\_\_\_\_  
Next of Kin phone # \_\_\_\_\_ Relationship \_\_\_\_\_  
Next of Kin \_\_\_\_\_ Phone # \_\_\_\_\_ Relationship \_\_\_\_\_
5. Automobiles make \_\_\_\_\_ Auto license \_\_\_\_\_  
\_\_\_\_\_

### EMPLOYMENT INFORMATION:

6. Present employer \_\_\_\_\_ How long \_\_\_\_\_  
Address \_\_\_\_\_ Present Position \_\_\_\_\_  
Contact Person \_\_\_\_\_ Phone # \_\_\_\_\_  
Weekly income \_\_\_\_\_
7. Previous employer \_\_\_\_\_ How long \_\_\_\_\_  
Address \_\_\_\_\_ Position Held \_\_\_\_\_
8. Spouses employer \_\_\_\_\_ How long \_\_\_\_\_  
Address \_\_\_\_\_ Present Position \_\_\_\_\_  
Contact Person \_\_\_\_\_ Phone # \_\_\_\_\_  
Weekly income \_\_\_\_\_

**REFERENCES:**

9. Bank \_\_\_\_\_ Branch Address \_\_\_\_\_ Type Acct. \_\_\_\_\_  
 Bank \_\_\_\_\_ Branch Address \_\_\_\_\_ Type Acct. \_\_\_\_\_  
 Credit Reference \_\_\_\_\_ Address \_\_\_\_\_  
 Credit Reference \_\_\_\_\_ Address \_\_\_\_\_

**REFERENCES CONTINUATION:**

CreditReference \_\_\_\_\_ Address \_\_\_\_\_  
 12. Employment Reference \_\_\_\_\_ Phone # \_\_\_\_\_  
 13. Personal Reference \_\_\_\_\_ Phone # \_\_\_\_\_

I (we) here certify that I am (we are) the person(s) making this application and that there shall be no recourse to anyone for a rejection of this application. I (we) understand and agree that if this offer to lease is accepted, the lease which I (we) sign will in turn be signed by an authorized agent of the landlord and that the first rental payment will be due the first day prior to occupancy and will cover the period from the first day of the term through the remainder of that month on a daily pro-rated basis.

I (we) understand that a security deposit will be collected in the amount of one month rent plus \$100.00 and/or \$1,500.00 rent upon acceptance of the application by both parties. The security deposit will reserve the apartment for the applicant for up to 30 days. If the applicant chooses not to proceed with renting the apartment, the security deposit will not be refunded.

All rental payments will be due and payable in advance on the first day of each month.

By signing this rental application, the prospective tenant gives the prospective landlord the right to obtain a credit report and/or criminal background check on each tenant.

I understand that there are **no pets allowed**.

.....  
***RELEASE OF LANDLORD VERIFICATION***

This Release is dated \_\_\_\_\_, and states that I/we give permission to release of information to complete Landlord Verification to Gerber Apartments. Gerber Apartment contact information: Office number: 315-524-8392 Fax number: 315-524-7994

This release shall be effective only if signed by Tenant(s).

Tenants (s) \_\_\_\_\_ date \_\_\_\_\_  
 Tenants Signature Tenants Signature

Comments \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Applicant's signature \_\_\_\_\_ Date \_\_\_\_\_

Applicant's signature \_\_\_\_\_ Date \_\_\_\_\_

**There will be a \$20 Non-Refundable Processing Fee required with all Applications.**